



Markham Public Libraries

A world of information and inspiration

Rules of Conduct

These rules exist for the comfort and protection of all who use the branches of the Markham Public Libraries. We ask your cooperation in maintaining an environment conducive to study and the enjoyable and productive use of the Library.

1. Library buildings are intended for the public use of library materials and services. Noisy or disruptive conduct, abusive, insulting, or threatening language or behaviour is prohibited.
2. Parents or guardians are responsible for the supervision of their children. Children requiring supervision should not be left unattended in or about the Library premises.
3. Animals are not permitted in Library buildings. This prohibition does not apply to animals in programs approved by the Library and to guide dogs within the meaning of the *Blind Persons' Rights Act*.
4. It is an offense under the *Criminal Code* to steal or vandalize Library property. Persons committing such offenses will be prosecuted to the full extent of the law.
5. Clients are prohibited from:
 - Attempting to gain unauthorized access to computer operating systems and computer files, passwords, or data belonging to others.
 - Damaging or altering the hardware and software components of any computer system.
6. Clients must respect copyright laws, licensing agreements, and other intellectual property rights.
7. Clients are subject to federal, provincial, and municipal legislation regulating Internet use, including the provisions of the *Criminal Code* regarding obscenity, child pornography, sedition, and the incitement of hate. Use of the Internet for illegal purposes is prohibited, and clients involved in such activities may be subject to prosecution.
8. Soliciting, canvassing, selling or distribution of circulars or other articles is prohibited without the prior permission of the Library.
9. Clients are not allowed in areas designated as "Staff Only", unless accompanied by an authorized Library staff member.
10. Clients must enter and exit Library buildings via designated public entrances and exits.
11. Clients shall not interfere with staff in the performance of their duties.
12. Clients may be required to make available for inspection all bags and carrying cases, upon leaving Library buildings.

Library staff reserve the right to instruct any person violating any of the above rules to leave the Library's premises. In the event such a person refuses to comply with such an instruction, Library staff may request assistance from the Police. In addition, any person violating any of the above rules may have his or her Library privileges suspended and/or may be excluded from the Library for a period of time.

If you observe any violation of the above rules, please inform the nearest Library staff member immediately.