



MARKHAM PUBLIC LIBRARIES

## ART EXHIBIT APPLICATION

Application Date: \_\_\_\_\_

Artist or Group Name: \_\_\_\_\_

Contact Person/Applicant: \_\_\_\_\_

Home Telephone No.: \_\_\_\_\_ Work Telephone No.: \_\_\_\_\_

Exhibit Description \_\_\_\_\_

Dates preferred: \_\_\_\_\_ Dates confirmed: \_\_\_\_\_

Insurance Company Name: \_\_\_\_\_

I/We understand and agree to abide by the rules as outlined in the Art Exhibits Policy.

I/We forever discharge the Markham Public Libraries and its respective officials from all claims and damages arising either prior to, during, or subsequent to using the wall space.

I/We further hereby undertake to hold and save harmless and agree to indemnify the aforesaid from and against any and all liability incurred as a result of using the wall space.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- Art Exhibit Applications must include:
- a) A list of artworks sufficient in number to cover at least one of the Art Exhibit Areas described in section 21 of the Art Exhibits Policy.
  - b) A description of the artworks, outlining the focus, theme, and/or purpose of the exhibit.
  - c) Selling prices of the art, if offered for sale.
  - d) Dimensions of each artwork.
  - e) Medium of each artwork.
  - f) Artist's brief biography.
  - g) Photographic representations of their work.

Application Approval:

CEO (or designate) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Responsibilities of Exhibitors:**

- 1) The exhibitor unconditionally releases Markham Public Libraries, the Town of Markham, its elected and appointed officials and employees, and the Art Exhibits Committee from any liability in connection with the exhibit.
- 2) Exhibitors using the space assume liability for damages to Town of Markham property resulting from said usage, as assessed by the Town of Markham.
- 3) Exhibitors agree that Markham Public Libraries will dispose of abandoned exhibit materials after reasonable effort has been made to contact the exhibitor.
- 4) Publicity is the responsibility of the exhibitor. Unless otherwise stated in writing, the exhibitor grants permission to Markham Public Libraries to photograph and reproduce any work accepted in the exhibition for publicity purposes.
- 5) Each exhibitor is wholly responsible for the installation and dismantling of his or her artworks. The exhibitor is responsible for properly preparing artworks for hanging in a manner acceptable to the Library, using the equipment provided in the Library only, as stipulated in the Art Exhibits Policy.
- 6) The exhibitor assumes total responsibility for the transportation of all work to and from the Library.
- 7) The exhibitor is responsible for delivering, exhibiting, and removing the works on exhibit on the dates outlined on the application, or as otherwise agreed to by the Art Exhibits Committee.